

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 2nd December 2021 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	(0) Public Open Session	
514	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of Finance & General Purposes Committee) Cllr Andy Turner Cllr Stuart McLean Cllr Maureen New Cllr Colin Taylor</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr James Reed (Chairman of the Parish Council) Cllr Dave Adams Cllr Gino Salvia</p>	
515	<p>Declarations of Interest & Grants for Dispensation</p> <p>Cllr Meaden requested dispensation for item 6 The Penny Tap utilities – Granted. Cllr New requested dispensation for item 5 Sports Association matters – Granted.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees & a pecuniary interest (Sports Association). Cllr Gino Salvia – Community Speed-watch</p>	
516	<p>Matters arising from the last F&GP Parish Council Meeting held 4th November 2021.</p> <p>Despite recent communication with DWP regarding the disruption to waste collection in Sixpenny Handley residents are not satisfied with the 'paid for' service. Clerk to contact MP Simon Hoare for support.</p> <p>Members expressed thanks to Cllr Turner and support for the draft Communication Policy which was recently circulated to members – further work to be carried out before approval.</p> <p>Carpet contractor has confirmed that he will replace and damaged carpet tiles.</p> <p>Cllr Turner to resume discussion with Jenny Gordon regarding Tetra pack and recycling waste collection.</p>	
517	<p>Play Area Matters.</p> <p>Cllr Mclean continued to inspect the equipment on a weekly basis with equipment in good order with no matters to report – Weekly inspections will move to monthly basis as from 1st December 2021.</p>	

518	<p>Sports Association Matters</p> <p>Members resolved unanimously to approve the following cleaning hours:</p> <p style="padding-left: 40px;">Sept 7.00 hours Oct 5.50 hours Nov 13.50 Hours</p> <p style="text-align: center;">Total 26.00</p> <p>Members discussed the extra maintenance issues relating to the footballers wearing boots inside the pavilion. In order to reduce the amount of cleaning required after matches members felt that football boots should be routinely removed before entering the building. It was agreed to source cleaning brush devices and to encourage 'a change in behaviour' from the players on both sides. Members to monitor the situation and the Clerk to contact Handley Football Club Manager.</p> <p>It was noted that an alternative Cleaner will be required long term. Clerk to contact The Creative Hub Manager to discuss additional cleaning to the Parish Office.</p> <p>Members noted that the Clubs reduced fees due to Covid19 were up to date and a copy of the Sports Association Accounts to be circulated to members.</p> <p>Cllr Mclean & Cllr Taylor to prepare the utilities data to establish appropriate proportion of utility bill for The Penny Tap.</p> <p>Members discussed the positioning of the Wildlife camera at the Recreation Ground – no items to report.</p>	<p>MN/SM/Clerk</p> <p>Clerk</p> <p>SMc/CT</p>
519	<p>Sports Facilities Matters & Recreation Ground</p> <p>Contractors have installed the stock fencing to the boundary between Judd's land and the Recreation ground. Thanks to Cllr Reed & Cllr Meaden grass seed and wildflower seeds have been sown in preparation for the springtime. The Woodland Trust confirmed the PC's successful application for a community tree pack – 420 saplings are due to be delivered in March 2022. All packs will be delivered with bamboo canes and 60cm spiral guards to protect them.</p> <p>Members discussed the plans for public involvement/working party and agreed to make early communication acknowledging the importance of being consistent with the message.</p> <p>Clerk advised members that Sixpenny Handley Forge were unable to proceed with the request to install a galvanised frame clad and with a lockable door to protect the new oil tank at the Recreation Ground and would need to requote in February 2022. Members agreed to find an alternative supplier to provide a quote. Clerk to contact A G Edwards.</p>	<p>AT</p> <p>SM</p> <p>Clerk</p>
520	<p>Grass Cutting Contract Renewal</p> <p>Members agreed to review the current Grass Cutting Contract to incorporate the management of areas not previously covered. Clerk/SM to prepare and forward tender process to at least 5 local contractors</p>	<p>SM/Clerk</p>
521	<p>Allotment Association Matters</p> <p>Members discussed developments including the Creative Hub Team's fundraising for a compostable WC, and other improvements to their new plot. Members acknowledged the fair response to the short survey sent to all plot holders. Cllr New to work with Clerk to collate the feedback. Parish Council await response to request to update lease agreements.</p>	
522	<p>Correspondence</p> <p>Letter received from local resident regarding the on-going disruption to Garden Waste collection. Clerk to contact local MP to raise awareness and gather support.</p> <p>Letter received from St Marty's Church regarding a request to erect a new flagpole just outside the Church's property near the Lych Gate. Cllr Meaden (SM) to inspect the proposed location and approve.</p>	<p>SM</p>

	<p>Future events:</p> <p>Father Christmas Steam Engine confirmed 15th December 2021 in combining St Mary's carol service on the cricket pitch afterwards.</p>	Clerk
523	<p>Financial Matters & Expenditure</p> <p>Due to continued poor service from the Nat West Bank members resolved unanimously to move to Unity Trust Bank.</p> <p>The RFO circulated to members prior to the meeting a report on finances to 2nd December 2021. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts & Payments Report.</p> <p>Members reviewed Half Year Spend against Budget.</p> <p>Members finalised the Budget and Precept demand for 2022/23 in order to make recommendations for FPC approval.</p>	

Meeting Closed 8.59pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 16th December 2021

Receipts & Payments – 2nd December 2021.

Date	Description		Receipts payment	
02/12/2021	EDDC Rent			484.00
02/12/2021	C Nicholson (November Salary Payment)	2994		902.21
02/12/2021	Wessex Carpets (reparation works to Pavilion flooring)	2995		892.80
02/12/2021	L Read (Red Diesel for mowers)	2996		151.20
02/12/2021	A G Edwards (overdue invoice)	2997		100.80
02/12/2021	P Mansergh (Community laminating pouches)	2998		24.39
02/12/2021	The Creative Skills Hub (x9 empty bins & Parish Office Cleans)	2999		135.00
02/12/2021	Grimshaw Sports (x20litres of moss killer artificial surfaces)	3000		348.00
02/12/2021	Coalman & Fencing (Recreation installation of fencing)	3001		1224.00
02/12/2021	SE & DM Meaden (Community Xmas Tree)	3002		48.00
02/12/2021	Office Hire (Seated exercise)	credit	30.00	
02/12/2021	BT & Broadband	DD		229.64
27/10/2021	CIL Payment	Credit	10,385.90	
29/10/2021	Business Reserve Interest	Credit	0.60	
	December Total		10,416.50	4540.04

1stSignature.....2ndSignature.....

Scrutineer.....Date.....